

Dated: March 23, 2022.

Minutes of Meeting of the Executive Body, National Law University and Judicial Academy Assam (NLUJAA) Alumni Association with the Hon'ble Vice Chancellor and the NLUJAA administration (through videoconferencing)

- **Present in the Meeting:**

On behalf of the University:

Dr. Indranoshee Das (Registrar, ACS),

Dr. Nandarani Choudhury (Assistant Registrar- Academic cum Finance Officer),

Dr. Kankana Baishya (Assistant Librarian);

On behalf of the Executive Body of the Alumni Association:

Mr. Neil Dutta, (President),

Mr. Affan Bakhtiar (Vice- President),

Mr. Suyash Pranay Tripathi (Secretary),

Mr. Subornadeep Bhattacharjee (Treasurer), and

Mr. Hemant Mishra (Executive Member)

- **Objective:**

The objective of today's meeting with the Hon'ble Vice Chancellor and the administration of the National Law University & Judicial Academy, Assam (hereinafter 'University') was proposed to deliberate on the tentative areas in which the Alumni Association (hereinafter 'Association') intends to work upon in the next financial year (i.e. 2022-2023) and to seek the support required from the University towards ensuring successful commencement as well as the completion of the activities proposed by the Association.

- **Agenda:**

1. Issuance of a designated and official email address to the i Association;
2. Preparation of the muster of alumni;
3. Plan of action of the Association for the year: The Association proposed to host various events to assist the students of the University prepare for the legal

profession and other related, career opportunities. A brief summary of the events proposed for this upcoming financial year to be discussed.

4. Incorporation of the Association as a society or trust.
5. Access to finance.

- **Order of Business:**

1. Meeting begins at 05:20 P.M.
2. Dr. Indranoshee Das (ACS, Registrar) addresses the meeting and informs about the Vice Chancellor's absence from today's meeting for the reasons of being occupied, due to arrival judicial officers (guests) on the University Campus. Dr. Das requests the President of the Association, Mr. Neil Dutta, to address the agendas proposed for the meeting on behalf of all members of the Association;
3. Mr. Neil Dutta, President, addresses the meeting, discussing in detail, the envisaged works deliberated upon by the Association to be undertaken in the upcoming (financial) year including plan of action of the Association for the year; the Association proposes to host various events to assist the students of the University better prepare for the profession as well as related career opportunities; proposed activities to be undertaken, include but are not limited to, hosting mentorship programs, regular Alumni Talks, lectures to be conducted for the students by subject experts & working professionals (including alumni of the University), workshops, internship(s) and placement(s) related assistance to the students and an Alumni meet are put forth by Mr. Dutta, on behalf of the Association;
4. Mr. Dutta requests the University administration to prepare & provide access to finances, muster of alumni and to provide a liaison officer to engage with the activities of the Association; Mr. Dutta further put forth his request to the administration to provide the members of the Association with official email addresses. Mr. Dutta also informs that the Executive Body of the Association has already completed the draft constitution of the Association and is deliberating whether to incorporate a 'society' or a 'trust' as for the incorporation proceedings of the Association is concerned.

5. Dr. Das informs that agenda numbers 1, 3, 4 and 5 will be addressed by Dr. Nandarani Choudhury, whereas agenda number 2 will be addressed by Dr. Kankana Baishya.
6. Dr. Choudhury informed Mr. Dutta and members present in the meeting that the University has already issued the Association with e-mail IDs through the University's IT Department; information (in detail) is proposed to be sent to Mr. Dutta via e-mail;
7. Dr. Choudhury further shows her appreciation and support towards the proposed activities envisaged to be undertaken by the Association and requests Mr. Dutta to provide an estimate for budgetary allocation towards such activities for necessary approval from the University's statutory bodies;
8. Dr. Choudhury also requests the Association to table the proposed registration process of the Association in the form of a society or trust to completion at the earliest and invites a written opinion of the Association on whether the registration of the Association in the form of such society or trust would be more conducive; Dr. Choudhury assures complete support by the officials of the University to the Executive Body as regards the incorporation of such society or trust;
9. Dr. Choudhury agrees with Mr. Dutta, in principle, about the events to be undertaken by the Association for the upcoming financial year (2022-2023) and also discusses about the assistance of Association required for the internship(s) and placement(s) of incumbent students of the University;
10. Dr. Choudhury further enquires about the status of the draft constitution of the Association to which Mr. Dutta responds in the affirmation, while iterating that the completed draft text of such constitution will be shared with the University administration, at the earliest. Dr. Choudhury informed that the draft constitution, post submission, will be tabled in the upcoming General Body meeting of the University for necessary approval.;

11. Dr. Kankana Baishya informs that the muster of Alumni has been prepared by the University from 2018 onwards, which will be shared with the Association in due course;
12. On a concluding note, Mr. Dutta thanks the University administration and agrees to ensure quick turnaround from the Association on the discussed points;
13. Meeting concludes at 05:56 P.M.